Lab 12
Create a simple PowerPoint presentation

Instructions: Create a PowerPoint presentation containing at least 5 slides (one title slide and at least four text slides) of a topic of your choice. Use a built-in design template to create your presentation. The text slides must have a variety of slide layouts, contain multi-level lists, and pictures that illustrate your idea. You can include pictures or clip-art downloaded from the Internet, pictures from your camera, or screenshots from your computer.

Print handouts of your slides (6 to a page) and be sure the design template you selected shows in the printout. In Print Preview, click the Options button and choose Color (on Black and White Printer).